

MEMORANDUM OF UNDERSTANDING

BETWEEN

PROJECT MANAGEMENT (STAFFORDSHIRE) Ltd.,

of College Road, Stoke-on-Trent, ST1 4DQ (hereinafter referred to as “PM Training”)

AND

THE BOROUGH COUNCIL OF NEWCASTLE-UNDER-LYME

**of Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffordshire, ST5 2AG
(hereinafter referred to as “the Council”)**

1. “PM Training” is part of Enterprising Futures, the Aspire Group Social Enterprise arm. It is one of the largest Social Enterprises in the country providing high quality training and employment opportunities. Its primary focus is on tackling worklessness among young people. Established in 1982, PM have supported over 15,000 individuals and worked with over 800 companies to become the leading training provider in Staffordshire.
2. PM training’s work currently has five segments of activity:
 - Pre-16 vocational education
 - Preparing people for work
 - Apprenticeships
 - Workforce development
 - Direct services: Homeworks, Artworks, Officeworks
3. This Memorandum of Understanding between PM Training and The Council, sets out our intention to work together with PM Training and the wider Aspire Group in relation to the following areas of activity.
 - Supply chain management - the Council and PM Training to continue to promote the partnership throughout the Boroughs supply chain.
 - Procurement link to Social Value Act – the Council to highlight PM Training as an exemplar organisation in achieving desired outcomes in relation to training and employment

- Joint procurement with the Aspire Group – investigate opportunities to jointly procure goods and services
- Work experience opportunities – investigate opportunities to provide structured work experience placements
- Support for Social Enterprise West Midlands (SEWM) – the Council to seek to promote SEWM to its stakeholders and supply chain and consider becoming a Social Enterprise supporter of SEWM

4.

4.1 This Memorandum of Understanding is not legally binding nor does it represent a contract between the two parties but rather sets out the framework within which the parties hereto will endeavour to work together.

4.2 PM Training and The Council will act in good faith and in an efficient manner at all times.

4.3 Following the signing of this Memorandum of Understanding, The Council will seek, whenever possible, (subject to compliance with its Standing Orders) opportunities for work via PM Training either directly or via its list of suppliers of services, sector firms and other third parties.

4.4 Following such appointments, PM Training will seek to secure maximum local community benefit from the concerned project/s through the provision of training, supply of apprentices and other activities referred to above.

4.5 Both parties, in signing this Memorandum of Understanding, are mindful of, and seek to act within the "small lots" provisions contained within EU Procurement Rules up to a ceiling value of 20% (subject to a limit of £69,574 in relation to Service Contracts, and £869,670 in relation to Works Contracts) of total contract values, to encourage Small to Medium Enterprises and Social Enterprises within defined neighbourhoods, and also to encourage innovation in the training and supply of local labour.

Signed on behalf of:

The Council

PM Training

Date